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|  |  |  |  |  | **For IQAS use only** |

**طلب للاعتماد لجهات منح الشهادة للانظمة الادارية**

**Application for Accreditation of Certification Body for Management System**

**نظام الاعتماد العراقي**

**IQAS**

**العراق/ بغداد/ كرادة مريم**

**E-mail:** **iqas@mop.gov.iq**

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| --- |
| **1. APPLICANT INFORMATION** |
| **Type of Services:**  | 🞎 Initial Accreditation | 🞎 Extension in scope |
| **Certification Body’s Name:** |  |
| **Location Address:** |  |
| **Tel. No.** |  |
| **Official E-mail Address:** |  |
| **Name(s) of the Owner(s):** |  |
| **List the companies at which each member of the BOD is working in/ having shares in/having ownership of (if any)** |  |
| **Managing Director/Chief Executive:** |  |
| **Contact person*** **Name:**
* **Designation:**
* **Mobile Phone No.:**
* **Land Line Phone No.:**
* **Email:**
 |  |
| **Date of Establishment of Certification Body** |  |
| **Legal Status (License/ Registration Number) of Certification Body** |  |
| **Is certification the main activity of the organization** | YesNoIf No, describe the main activity of the organization: |

|  |
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|  **Does certification body currently holds any accreditation (s)**YesNoIf Yes, please provide the details in below: |
| **Name of Scheme (ISO 17021)** | **Name of Accreditation Body** | **Scope of Accreditation (ISO 9001..etc) & (Certificate Number)** | **Expiry Date of Certificate** |
|  |  |  |  |

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| **2. PERSONNEL INFORMATION** |

**2.1 Technical Manager**

|  |  |
| --- | --- |
| **Name:****E-mail:****Mobile No.:** |  |
| **Designation:** |  |
| **Relevant Experience and the duration at the current position** |  |

**2.2 Quality Manager**

|  |  |
| --- | --- |
| **Name:****E-mail:****Mobile No.:** |  |
| **Designation:** |  |
| **Relevant Experience and the duration at the current position** |  |

**2.3 Summary of the Number of Personnel**

|  |  |
| --- | --- |
|  | **Full Time****(Employee)** |
| Managerial/Professional |  |
| **Administrative** |  |  |
| **Auditors****(List the standards and the auditors /experts for each standards)** | **Standard** | **Number of Persons** |
| (i.e. ISO 9001) |  |
| (i.e. ISO 14001 auditors for PIC) |  |
|  |  |
| **Marketing/Sales** |  |  |

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| **3. SCOPE OF ACCREDITATION** |

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If CB has any location(s) other than the one mentioned above, which includes any main/ head office/ branches or outsourced locations where any activities takes place then please specify the names of cities & countries where these offices are situated..

|  |  |  |  |
| --- | --- | --- | --- |
| # | Location Type (such as Regional office, Branch, outsourced Location etc) | City & Country | \* Activities carried out at this location |
|  |  |  |  |
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1. QMS ISO 9001 certification

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| ***Scope for ISO 9001 Quality Management System Certification*** | ***Please write the selected IAF******code(s)*** | ***Please write selected NACE Code(s)*** |
| **Technical Cluster** | **IAF Code** | **NACE Code****(Rev. 02)** | **Description** | **Critical Code(s)** |
| **Food** | **1** | **01, 02, 03** | **Agriculture, forestry and fishing** | **3** |  |  |
| **3** | **10, 11, 12** | **Food products, beverages and tobacco** |  |  |
| **30** | **55 , 56** | **Hotels and restaurants** |  |  |
| **Mechanical** | **17** | **24 except 24.46, 25 except 25.4 , 33.11** | **Basic metals and fabricated metal products** | **22 or 20** |  |  |
| **18** | **25.4 , 28 , 30.4 , 33.12 , 33.2**  | **Machinery and equipment** |  |  |
| **19** | **26, 27, 33.13, 33.14, 95.1** | **Electrical and Optical Equipment** |  |  |
| **20** | **30.1 , 33.15** | **Shipbuilding** |  |  |
| **22** | **29 , 30.2 , 30.9 , 33.17** | **Other transport equipment** |  |  |
| **Paper** | **7** | **17** | **Pulp, paper and paper products** | **9** |  |  |
| **8** | **58.1 , 59.2** | **Publishing companies** |  |  |
| **9** | **18** | **Printing companies** |  |  |
| **Minerals** | **2** | **05, 06, 07, 08, 09** | **Mining and quarrying** | **2 or 15** |  |  |
| **15** | **23, except 23.5 & 23.6** | **Non-metallic mineral products** |  |  |
| **16** | **23.5, 23.6** | **Concerte, cement, lime, Plaster etc.** |  |  |
| **Construction** | **28** | **41 , 42 , 43** | **Construction** | **28** |  |  |
| **34** | **71 , 72 , 74 except 74.2 & 74.3** | **Engineering services** |  |  |
| **Goods Production** | **4** | **13, 14** | **Textiles and textile products** | **5 or 14** |  |  |
| **5** | **15** | **Leather and leather products** |  |  |
| **6** | **16** | **Wood and wood products** |  |  |
| **14** | **22** | **Rubber and plastic products** |  |  |
| **23** | **31 , 32 , 33.19** | **Manufacturing not elsewhere classified** |  |  |
| **Chemicals** | **7** | **17** | **Pulp, paper and paper products** | **12** |  |  |
| **10** | **19** | **Manufacture of coke and refined petroleum product** |  |  |
| **12** | **20** | **Chemicals, Chemicals Products and Fibers** |  |  |
| **Supply** | **25** | **35.1** | **Electricity Supply** | **26** |  |  |
| **26** | **35.2** | **Gas supply** |  |  |
| **27** | **35.3 , 36** | **Water supply** |  |  |
| **Transport & Waste management** | **24** | **38.3** | **Recycling** | **24** |  |  |
| **31** | **49 , 50 , 51 , 52 , 53 , 61** | **Transport, storage and communication** |  |  |
| **39** | **37 , 38.1 , 38.2 , 39 , 59.1 , 60 , 63.9 , 79 , 90 , 91 , 92 , 93 , 94 , 96** | **Other social services** |  |  |
| **Services** | **29** | **45, 46, 47, 95.2** | **Wholesale and Retail Trade; Repair of motor vehicles, motorcycles and personal and household goods** | **37 or 33** |  |  |
| **32** | **64 , 65 , 66 , 68 , 77** | **Financial Intermediation, real estate, renting** |  |  |
| **33** | **58.2 , 62 , 63.1** | **Information technology** |  |  |
| **35** | **69 , 70 , 73 , 74.2 , 74.3 , 78 , 80 , 81 , 82** | **Other services** |  |  |
| **36** | **84** | **Public administration** |  |  |
| **37** | **85** | **Education** |  |  |
| **Nuclear** | **11** | **24.46** | **Nuclear fuel** | **11** |  |  |
| **Pharmaceutical** | **13** | **21** | **Pharmaceuticals** | **13** |  |  |
| **Aerospace** | **21** | **30.3 , 33.16** | **Aerospace** | **21** |  |  |
| **Health** | **38** | **75 , 86 , 87 , 88** | **Health & social work** | **38** |  |  |

1. EMS ISO 14001 certification

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| ***Scope for ISO 14001 Quality Management System Certification*** | ***Please write the selected IAF******code(s)*** | ***Please write selected NACE Code(s)*** |
| ***Technical Cluster*** | ***IAF Code*** | ***NACE Code******(Rev. 02)*** | ***Description*** | ***Critical Code(s)*** |
| **Agriculture, Forestry and Fishing** | **1** | **01, 02, 03** | **Agriculture, forestry and fishing** | **1** |  |  |
| **Food** | **3** | **10, 11, 12** | **Food products, beverages and tobacco** | **3** |  |  |
| **30** | **55 , 56** | **Hotels and restaurants** |  |  |
| **Mechanical** | **17** | **24 except 24.46, 25 except 25.4 , 33.11** | **Basic metals and fabricated metal products** | **20 or 21** |  |  |
| **18** | **25.4 , 28 , 30.4 , 33.12 , 33.2**  | **Machinery and equipment** |  |  |
| **19** | **26, 27, 33.13, 33.14, 95.1** | **Electrical and Optical Equipment** |  |  |
| **20** | **30.1 , 33.15** | **Shipbuilding** |  |  |
| **21** | **30.3 , 33.16** | **Aerospace** |  |  |
| **22** | **29 , 30.2 , 30.9 , 33.17** | **Other transport equipment** |  |  |
| **Paper** | **7** | **17** | **Pulp, paper and paper products** | **9** |  |  |
| **8** | **58.1 , 59.2** | **Publishing companies** |  |  |
| **9** | **18** | **Printing companies** |  |  |
| **Construction** | **28** | **41 , 42 , 43** | **Construction** | **28** |  |  |
| **34** | **71 , 72 , 74 except 74.2 & 74.3** | **Engineering services** |  |  |
| **Goods Production** | **4** | **13, 14** | **Textiles and textile products** | **4 and 5** |  |  |
| **5** | **15** | **Leather and leather products** |  |  |
| **6** | **16** | **Wood and wood products** |  |  |
| **23** | **31 , 32 , 33.19** | **Manufacturing not elsewhere classified** |  |  |
| **Chemicals** | **7** | **17** | **Pulp, paper and paper products** | **7 and 10 and 12 and 13** |  |  |
| **10** | **19** | **Manufacture of coke and refined petroleum product** |  |  |
| **12** | **20** | **Chemicals, Chemicals Products and Fibers** |  |  |
| **13** | **21** | **Pharmaceuticals** |  |  |
| **14** | **22** | **Rubber and plastic products** |  |  |
| **15** | **23, except 23.5 & 23.6** | **Non-metallic mineral products** |  |  |
| **16** | **23.5, 23.6** | **Concrete, cement, lime, Plaster etc** |  |  |
| **17** | **24 except 24.46, 25 except 25.4 , 33.11** | **Basic metals and fabricated metal products** |  |  |
| **Mining and quarrying** | **2** | **05, 06, 07, 08, 09** | **Mining and quarrying** | **2** |  |  |
| **Supply** | **25** | **35.1** | **Electricity Supply** | **25 or 26** |  |  |
| **26** | **35.2** | **Gas supply** |  |  |
| **27** | **35.3 , 36** | **Water supply** |  |  |
| **Transport & Waste management** | **24** | **38.3** | **Recycling** | **29 and 39 (limited to NACE 37, 38.1, 38.2, 39)** |  |  |
| **31** | **49 , 50 , 51 , 52 , 53 , 61** | **Transport, storage and communication** |  |  |
| **39** | **37 , 38.1 , 38.2 , 39 , 59.1 , 60 , 63.9 , 79 , 90 , 91 , 92 , 93 , 94 , 96** | **Other social services** |  |  |
| **Services** | **29** | **45, 46, 47, 95.2** | **Wholesale and Retail Trade; Repair of motor vehicles, motorcycles and personal and household goods** | **29 or 35 or 36** |  |  |
| **32** | **64 , 65 , 66 , 68 , 77** | **Financial Intermediation, real estate, renting** |  |  |
| **33** | **58.2 , 62 , 63.1** | **Information technology** |  |  |
| **35** | **69 , 70 , 73 , 74.2 , 74.3 , 78 , 80 , 81 , 82** | **Other services** |  |  |
| **36** | **84** | **Public administration** |  |  |
| **37** | **85** | **Education** |  |  |
| **Nuclear** | **11** | **24.46** | **Nuclear fuel** | **11** |  |  |
| **Health** | **38** | **75 , 86 , 87 , 88** | **Health & social work** | **38** |  |  |

1. ISO 45001 certification

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| **Scope Group****(Please tick the required group)** |  **IAF Codes** | **Selected Scope****(Please write the selected codes etc.)** | **Full/Limited Accreditation** |
| **1****Manufacturing/****Production****(Engineering)** | **10 Manufacture of coke and refined petroleum product****11 Nuclear fuel****14 Rubber and plastic products****15 Non-metallic mineral products****16 Concrete, cement, lime, Plaster etc.****17 Basic metals and fabricated metal products****18 Machinery and equipment****19 Electrical and optical equipment****20 Shipbuilding****21 Aerospace****22 Other transport equipment****28 Construction** |  |  |
| **2****Manufacturing/****Production (Other)** | **1 Agriculture, fishing****2 Mining and quarrying****3 Food Products, beverages and Tobacco****4 Textiles and Textile products****5 Leather and Leather products****6 Wood and wood products****7 Pulp, paper and paper products****12 Chemicals, chemical products and fibers****13 Pharmaceuticals****23 Manufacturing not elsewhere classified** |  |  |
| **3****Services (Technical)** | **24 Recycling****25 Electricity Supply****26 Gas supply****27 Water supply****29 Wholesale and retail trade; Repair of motor vehicles, motorcycles and personal and household goods** **33 Information technology****34 Engineering services** |  |  |
| **4** **Services (Other)** | **8 Publishing companies****9 Printing companies****30 Hotels and restaurants****31 Transport, Storage and communication****32 Financial Intermediation, real**  **estate, renting****35 Other services****36 Public administration****37 Education****38 Health & social work****39 Other social services**  |  |  |

1. Food Safety Management System ISO 22000 Certification

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| **Cluster** | **Scope Reference****Category codes, ISO/TS 22003** | **Sub Category** | **Full/Limited****Accreditation****(Please write the selected codes etc.)** |
| **Farming** | **A Farming of Animals** | **AI Farming of Animals form eat/Milk/ Eggs/Honey****AII Farming of Fish and Seafood** |  |
| **B Farming of Plants** | **BI Farming of Plants (other than grains and pulses)****BII Farming of Grains and Pulses** |  |
| **Food and Feed Processing** | **C Food Manufacturing** | **CI Processing of perishable animal products****CII Processing of perishable plant products****CIII Processing of perishable animal and plant products(mixed products)****CIV Processing of ambient stable products** |  |
| **D Animal Feed Production** | **DI Production of Feed****DII Production of Pet Food** |  |
| **Catering** | **E Catering** |  |
| **Retail, Transport and Storage** | **F Distribution** | **FI Retail / Wholesale****FII Food Broking / Trading** |  |
| **G Provision of Transport and**  **Storage Services** | **GI Provision of Transport and Storage Services for Perishable Food and Feed****GII Provision of Transport and Storage Services for Ambient Stable Food and Feed** |  |
| **Auxiliary Services** | **H Services** |  |
| **I Production of Food Packaging and Packaging Material** |  |
| **J Equipment manufacturing** |  |
| **Biochemical** | **K Production of (Bio) Chemicals** |  |

3.5 Energy Management System (EnMS). ISO 50001

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|  **supplementary accreditation standard for this certification area is ISO 50003** |[ ]

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| **Scope According to IAF MD 9** |
| **Main Technical Areas** | **Technical Areas** |
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**3.6 Quality management for medical devices- ISO 13485**

3.7 Information security, cybersecurity and privacy protection — Information security management systems (ISMS) – ISO/IEC 27001

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| **supplementary accreditation standard for this certification area is ISO/IEC 27006** |[ ]

3.8 Educational organizations — Management systems for educational organizations– ISO 21001

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| **Management systems for educational organizations** |[ ]

3.9 Information technology — Service management ISO/IEC 20000-1

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| **supplementary accreditation standard for this certification area is ISO/IEC 20000-6** |[ ]

3.10 Security management systems for the supply chain — Best practices for implementing supply chain security, assessments and plans ISO28001

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| **supplementary accreditation standard for this certification area is ISO 28003** |[ ]

3.11 Asset management — Asset management system ISO 55001

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| **supplementary accreditation standard for this certification area is ISO/IEC 17021-5** |[ ]

3.12 Security and resilience — Business continuity management systems ISO 22301

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| --- |
| **supplementary accreditation standard for this certification area is ISO/IEC 17021-6** |[ ]

3.13 Facility management — Management systems ISO 41001

|  |
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| **supplementary accreditation standard for this certification area is ISO/IEC 17021-11** |[ ]

3.14 Road traffic safety (RTS) management systems  ISO 39001

|  |
| --- |
| **supplementary accreditation standard for this certification area is ISO/IEC TS 17021-7**  |[ ]

3.15 Anti-bribery management systems ISO 37001

|  |
| --- |
| **supplementary accreditation standard for this certification area is ISO/IEC TS 17021-9** |[ ]

3.16 Other Certification Standards

|  |  |  |
| --- | --- | --- |
| Category  | Standard | Scope/Scheme |
|  |  |  |
|  |  |  |

**Declaration**

In our capacity as applicant, we here with declare that:

1. We are aware of the manner in which IQAS functions.
2. I declare the information giving this application is correct & true.
3. We are prepared to comply with the criteria for accreditation.
4. We agree to the Accreditation Procedures being carried out, in particular to making available the required supporting material, documents, full cooperation and facilitating the assessor’s access to our office.
5. We are prepared to pay the costs in curried in compliance with the regulations covering charges for services rendered by IQAS
6. To ensure updates about new or revised documents by the IQAS published.
7. Inform IQAS in writing of changes in any aspect that affects the organization or management (e.g. key personal, legal status, location ….etc.).
8. Attach these documents with application for accreditation :-
9. Quality documents (Quality manual ,Work procedures ….. etc.)

**التعهد**

نحن مقدمو الطلب المرفق نتعهد بما يلي :

1. على علم بنظام ومتطلبات الاعتماد الصادرة عن IQAS
2. جميع المعلومات الواردة في طلب الاعتماد صحيحة.
3. التهيئة مع متطلبات الاعتماد.
4. الموافقة على اجراءات الاعتماد المتخذة، ونلتزم بتوفير كل ما يلزم من مواد ووثائق مع تسهيل دخول المقيمين الى مكاتبكم والتعاون الكامل معهم.
5. الاستعداد التام لدفع الأجور المترتبة علينا طبقا للتعليمات المعمول بها والصادرة عن IQAS.
6. متابعة التحدثيات الخاصة بمتطلبات الاعتماد والتي يتم اصدارها من قبل IQAS
7. اعلام IQAS كتابيا بأي تغييرات اساسية على الجهة وانظمة العمل به (مثلا الافراد الرئيسين، الوضع القانوني وموقع العمل ...... الخ).
8. ارفاق الوثائق التالية مع طلب الاعتماد :-
* وثائق الجودة (دليل الجودة اجراءات العمل الاساسية....الخ)

Name of the representative:

Date:

Signature:

**The application reviewed & checked by:**

Name:

Date:

Signature:

اسم ممثل الجهة:

التاريخ :

التوقيع :

**مراجعة وتدقيق الطلب من قبل:**

الاسم :

التاريخ:

التوقيع :